**Draft Agenda for 2018 ANS Topical Meeting**

Tuesday, August 23, 2016

Round Table Pizza, Richland, 5:00 pm

1. Welcome and introductions …………………………………………………………………. Alan
2. Notes from last meeting (July 26) …………………….……………………………… Steve/Mike
3. Preliminary approval ………………………………………………………………………… Alan
4. Technical program ……………………………………………………………………………… Darrell/Ron
	1. Call for Papers
		1. Schedule for issuing Call for Papers
		2. Deadline for papers
		3. Logistics for reviewing the papers
		4. Drafting the Call for Papers
		5. Length of abstracts/full papers
	2. Where to post the Call for Papers for best coverage
	3. Will ANS support the Call for Papers announcement in ANS News?
	4. Update on the Technical Program Committee membership list
	5. Update of Program and suggested speakers
	6. Priority of invited speakers for budget considerations
	7. Federal agency participation
	8. Ludwig’s initiative for “pre-conference” planning
5. Communications …………………………………………………………………………………. Anna
	1. First announcement update
	2. Letterhead update
6. Sponsors …………………………………………………………………………………………… All
	1. Nuclear safety installations
	2. ANS Biology and Medicine Division
	3. Department of Energy
	4. INEA
	5. IAEA
	6. ENS
	7. ….
7. Fundraising …………………………………………………………………………………………. All
8. Exhibits ………………………………………………………………………………………………. Steve
9. Next Meeting